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March 5th 2019

To,
Dr. Bipin Pandit,
Hon. President,
The Mumbai Obstetric & Gynecological Society,
Mumbai.

Dear Dr. Pandit,

There is a vacancy for the post of "**Joint Assistant Secretary**" in the Journal of Obstetrics and Gynecology of India. Only active members of 'Mumbai Obstetric and Gynaecological Society' are eligible to apply for the post. You are requested to circulate the same amongst all the members of your society.

The criteria for selection are as follows:-

1. Academic excellence.
2. Teaching experience of minimum three years to Undergraduate for MBBS and/or Postgraduates.
3. Teaching experience in recognised Medical College and Teaching Hospital affiliated to University.
4. Should have published minimum three publications in a peer reviewed Journal.
5. Good knowledge of modern Research Methodology and basics of biostatistics.
6. Expertise in e-communication.
7. Willingness to attend Journal office exclusively for Journal work for 2 hours for 3 days each in a week.
8. Must attend at least 80% meetings of the Editorial Board at his/her cost.
9. The duration of the post will be for a period of 3 years.

The Editors will interview the candidates. The appointed candidate will be on probation for one year and after satisfactory work will be confirmed further. The application should reach the office of the Journal of Obstetrics and Gynecology of India, C-5,6,7,9,12,13, Trade World, 1st Floor, D-wing Entrance, Kamala City, S.B. Marg, Lower Parel (W), Mumbai - 400013 on or before **18th March 2019** at **5.00 p.m.**

The date and time for the interview will be communicated to the applicants by the Journal office later.

With warm personal regards,

Yours sincerely,

Dr. Suvarna Khadilkar
Editor -In - Chief
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